

STEPS FOR ADMISSION

1. **Tour** the Faith Academy campus and pick up admissions material or download admissions materials from the school website.
2. **Return** the following paperwork in person, email, fax or mail for review by the Faith Academy administration:

18 months~Nursery School ~ Pre-School Pre-Kindergarten ~ Kindergarten	Grades 1-12
<ol style="list-style-type: none"> 1. Application for Admission 2. Home Language Survey 3. Copy of Birth Certificate 4. Copy of Immunization Record 5. Family Information / Permission (one per family) <p>Kindergarten Only ... continue to steps below</p>	<ol style="list-style-type: none"> 1. Application for Admission 2. Three Letters of Recommendation 3. Authorization to Release Information 4. Home Language Survey 5. Copy of Birth Certificate 6. Copy of Immunization Record 7. Copy of the most recent report card and/or transcript of all courses completed 8. Copy of the results from the most recent standardized test 9. Student Computer Contract 10. Family Information / Permission (one per family) <p>**Please see steps below</p>

3. After ALL of the above mentioned paperwork is received and reviewed, you will be contacted in regard to scheduling an **entrance screening**. Parents, please plan on attending with your child for the duration of the screening which will take approximately 1-2 hours. This is required for students entering **Kindergarten – Grade 12**. The entrance screening requires the payment of a \$100 fee and is due on the date of the screening.
4. On a separate day we will schedule an **academic screening** followed immediately by a **family interview to review screening results**.
5. The administration will contact parents to and to discuss final enrollment or denial of enrollment.
6. **Orientation and final enrollment** for any age Faith Academy student will not be complete until the following information is received for each child:
 - Signed Financial Contract
 - Payment of registration fee of \$175 per student or \$350 per family